

# Governance Board Meeting Minutes Saturday, March 7, 2020 9 am – Library

In attendance: Kyle Anderson, Craig Brodie, Dan DeZwaan, Mike Freude, John Johnson, Amy Schuiling, Christine Webster

Absent: Jeri Bigler, Carol DeWeerd, Sue Kremkow, Sherri Swanson

Amy Schuiling called the meeting to order and welcomed everyone.

## **Devotions/Prayer**

Kyle gave a devotion reminding all of us to find our rest even in the busy season of Spring! Michael opened with prayer.

# **Committee/Staff Reports**

Detailed reports were sent to board members prior to the meeting. Here is a summary of each report:

- **~Church and Society:** Christine updated the board on the recent session on bullying. Planning is underway for the last discussion on April 26. A little brainstorming was done on ideas for next school year.
- **~Finance:** Our Finance Committee is diligently monitoring the church budget. Giving has been down and if we continue this trend, we will have a deficit balance even larger than expected. The congregation will be receiving an update before the end of March.

### ~Intentional Faith Development:

- A second short-term Bible study planned on Beatitudes
- Pub theology is resuming in March
- There are four Lenten classes being offered

#### ~Missions:

- Three fundraisers for the ASP Mission trip have raised over \$1,200
- We continue to send two-three people to God's Kitchen. May expand to Feeding American or Kid's Food Basket.
- Discussing the possibility of a mission trip to the UP.

**~SPRC:** We have welcomed new members to the committee and reassigned liaisons. We are working on updating the 60-day evaluation, self-evaluation, and supervisor evaluation forms that are currently used for staff to make them easier for everyone.

#### ~Trustees:

- Finishing water damage repair
- Completed boiler updates
- Replaced locks on nursery and mechanical room

#### Staff

**~Choir:** Nothing new to report – still enjoying making music!

**~Hospitality:** A team meeting was held after the late service on February 23.

#### ~Office:

- The staff recently hosted a luncheon to thank Bill Stover and Jenny Rosema for their volunteer hours.
- We continue to meet each Wednesday to go through the calendar and stay informed about upcoming events.

**~Nursery:** The new locks are working well and soon the main wall (with windows) will be repainted.

### **Liaison Reports**

- **~Family Camp:** Amy shared information from Abby Hegstrand regarding family camp, which will be held July 19-25. She has reserved the same area that we have camped in the past, along with the pavilion. At this point there are 25 families signed up, with 23 deposits received. This year's theme will be 'Christmas in July' and Abby is connecting with Sara Zallar regarding themed crafts and Andy Meredith for t-shirt printing.
- **~Open Door:** Kyle asked for input from the board as to what suggestions he might make as the committee continues its role. They are looking for a new leader as Katie would like to do less leadership and more discipleship. Discussion ensued as the board suggested that perhaps signage might be addressed. A suggestion was raised to possibly remove the doors at some point and add something more permanent. Visibility and Discipleship might also be addressed in this group. It was agreed that it is important for the committee to continue.

### **Review CPTED Site Survey**

We were happy to have the report by Scott Davis. Discussion ensued as to how to prioritize. Amy suggested that Sunday morning security should be a priority. John recommended we find a way of communicating from one part of the building to another, possibly with intercoms and/or walkie talkies for the office, sound booth and other areas around the church. We discussed holding a drill (similar to the ones held at schools) as well as creating a plan for moving children out of the building quickly. John suggested that we might have designated nursery, Sunday School and usher team responders as part of the plan. We also discussed teaming up with the Catholic Church over the hill, as a safe place to meet offsite, if necessary. Mike added that if we could identify specific things needed for security (i.e. cameras) people in the congregation may be inclined to sponsor those needs. John said he would be the liaison between Governance Board and Scott. We also may invite Scott to our next meeting. It is important to be prepared and we want to see this through.

### Pandemic/Influenza

Amy handed out the Faith-Based & Community Organizations Pandemic Influenza Preparedness Checklist, which was created to provide guidance for religious organizations in response to a pandemic or any emergency in general. Pastor Sherri's husband, Brad, has already begun to work on some of these items at his church.

### Pastor's Report

Pastor Sherri was unable to attend our meeting, due to a scheduling conflict, so Amy summarized her report for the committee. So far this year, 12 new members have been received and three children were baptized in January. There is one more baptism planned for March.

Pastor Sherri is leading one of the Lenten classes on Thursday night, and is pleased with the variety of classes being offered.

## **Adjournment**

Amy closed our meeting with prayer at 10:05 am.

Next meeting: May 9, 2020 (Jeri's birthday!) Craig Brody volunteered to do devotions.

Respectfully Submitted, Christine Webster